From

Additional Director General of Police (Training)
Thiruvananthapuram

To

All Unit Heads (except battalions)

Sir,

Sub : Inviting nomination to ATA-IN181DFITTT01 "Introduction to Digital Forensic Investigation Train the Trainer" and "Introduction to Digital Forensic Investigation"-24 August to 04 September 2020 at CAPT,Bhopal-reg:-

Ref : (1). Letter F.No.57/05/2020/Trg/FC/BPR&D adted 09/05/2020 of BPR&D,New Delhi.

Kindly refer to the above.

CAPT,Bhopal is conducting ATA-IN181DFITTT01 "Introduction to Digital Forensic Investigation Train the Trainer" (IDFITTT) and "Introduction to Digital Forensic Investigation" (IDFI) from (1). 24/08/2020 to 28/08/2020 (IDFITTT)
(2). 31.08.2020 ti 04.09.2020 (IDFI)
at the academy-.Level of participants Inspector to DIGP (Who have previously attended similar courses).. As such eligible nominations if any may be forwarded to this office on or before **15/04/2020**.The nominations should contain details such as Name,Rank,Designation,Office Address and Contact Details including e-mail ID.

Yours faithfully

Sandhya B IPS
Additional Director General of Police

Copy To : (1). ADGP,SCRB to upload details in webportal of Kerala Police.
(2). Principal PTC to upload details in PTC website.
To

1. DsGP of all States/UTs
2. DGs – All CAPFs/CPOs
3. Directors – CBI/NIA/SVP NPA, Hyderabad/NEPA, Meghalaya/
   NCB/NCRB/LNIN-NICFS/Directorate of Forensic Science
4. Commissioner of Police - Delhi

Sub: “ATA - IN18IDFITTT01 Introduction to Digital Forensic Investigation Train the Trainer (IDFITTT)” and “Introduction to Digital Forensic Investigation (IDFI)” at CAPT Bhopal from 24 Aug. to 04 Sept., 2020 - Reg.

Sir,

US Embassy has offered an ATA Course on the subject “ATA - IN18IDFITTT01 Introduction to Digital Forensic Investigation Train the Trainer (IDFITTT)” and “Introduction to Digital Forensic Investigation (IDFI)” at CAPT Bhopal. The course will be organized in two batches as under:

1st Batch - 24.08.2020 to 28.08.2020 (IDFITTT)
2nd Batch - 31.08.2020 to 04.09.2020 (IDFI)

2. This IDFITTT from 24.08.2020 to 28.08.2020 is designed for 12 participants who have previously attended the ATA IDFI or similar course or have an experience in cyber/forensic investigation and have a good command over the English language. These 12 participants will be further required to stay back after their course to co-instruct trainees of the IDFI course (from 31.8.2020 to 04.9.2020), with oversight and mentoring from ATA Instructors. A list of experienced officers from various organizations, available with us but not exhaustive, is attached as enclosure.

3. The IDFI course from 31.08.2020 to 04.09.2020 is designed for 12 mid-level cyber/forensic investigators, preferably who are academy Instructors or in organization training positions and are responsible for responding and investigating all aspects of computer related crime, including cyber terrorism. They must have prior experience of criminal investigations as well as basic knowledge of computer including web browsers, social media applications, instant messaging and
completing basic web-based data entry forms and should be well conversant with English language.

4. It is requested that nomination of four eligible and willing officers (two main & two reserve) for both the batches separately in the rank of Inspector to DIGP in the following bio-data proforma may be forwarded to this office latest by 10th June, 2020 through proper channel via E-mail /speed post/Fax etc. No direct application will be entertained:

<table>
<thead>
<tr>
<th>S. No</th>
<th>*Family Name</th>
<th>*First name</th>
<th>*Middle name</th>
<th>*Designation</th>
<th>*Unit &amp; Place of Posting</th>
<th>Organization/State</th>
<th>Date of Birth</th>
<th>Place of Birth</th>
<th>Sex</th>
<th>Contact No.</th>
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* Abbreviations not to be used.

5. Nominating authorities should consider candidates with appropriate skill and work background who will actually utilize this training in their work. Nominations without complete bio-data will not be entertained.

6. While nominating officers for the subject course their availability for the course may be ascertained as request for last minute exemption may not be possible except on pressing ground.

7. For any assistance the undersigned may be contacted on telephone No. 011-26784922/E-mail id: adtic@bprd.nic.in and vandansaxena@bprd.nic.in.

Yours faithfully,

[Vandna Saxena]
DIG/Deputy Director (Trg/FC)

Copy to:
1. Directors – CAPT, Bhopal - with request to preparation of course and also forward 05 nominations as reserve participants.
2. Directors - All CDTIs, BPR&D.
3. MHA, [Sh. B.K. Singh, Under Secretary (Police)], New Delhi – for info.
4. Asst. Director (System), BPR&D - for uploading on BPR&D website please
Mr. Mrutunjay Behera  
Director (BC)  
Ministry of Finance  
Department of Economic Affairs  
North Block, New Delhi

Dear Mr. Behera:

The Government of the United States, operating through the US Department of State’s Antiterrorism Assistance (ATA) Program and the American Embassy, New Delhi, implemented through the Bureau of Diplomatic Security (DS) Office of Antiterrorism Assistance in consultation with the Bureau of Counterterrorism (CT), offers the Government of India (GoI) the following course:

**Course:** ATA-IN18IDFITTT, Introduction to Digital Forensics Investigations Train the Trainer (IDFITTT) and Introduction to Digital Forensics Investigations (IDFI)

**Dates of Course:** IDFITTT August 24 to 28, 2020  
IDFI August 31 to September 4, 2020

**Location:** CAPT Bhopal, Madhya Pradesh

**Number of Participants:** IDFITTT 12  
IDFI 12 and participants of IDFITTT

**Number of Reserve Participants:** 12 each

**NOTE:** Please ensure that the following deadlines are met in order to avoid the cancellation of this limited and highly popular training opportunity.

**Deadline date for acceptance or declination of the Course is:** April 30, 2020.

**List of participant names along with biographic forms of Participants:** June 15, 2020. (Please provide full names of participants as per Passport or copy of passport).

This consultation is designed for participants that have previously attended the ATA Introduction to Digital Forensics Investigations consultation or similar training. **Attached is the list of participants who attended IDFI earlier under ATA Program.**
It is primarily intended to enhance future training at the Central Academy for Police Training, Bhopal, India. The consultation will begin with a 5-day Train the Trainer (August 24 - 28, 2020) for 12 experienced cyber/forensic investigators, preferably who are academy instructors or in organization training positions. The Train the Trainer portion will be followed by the Introduction to Digital Forensics Investigations consultation for mid-level computer crime practitioners and/or investigative personnel responsible for responding to and investigating all aspects of computer related crime, including acts of cyber terrorism (August 31 – September 04, 2020). The 12 participants attending the Train the Trainer will remain to co-instruct the Introduction to Digital Forensics Investigations consultation, with oversight and mentoring from ATA instructors. The ATA instructors will lead the course and ensure ATA curriculum is followed.

The Introduction to Digital Forensics Investigations is designed to enhance the digital forensics capabilities of a partner nation. This consultation provides participants with lecture and hands-on training on the process of identifying and analyzing digital evidence. Upon the conclusion of this consultation participants will:

- Demonstrate the proper seizure of digital evidence
- Create a forensically sound image of digital media consistent with industry best practices
- Use basic features of a forensic tool to examine digital evidence
- Demonstrate the procedures for the seizure and transport of digital evidence
- Use a hash set to identify known trusted and malicious files
- Search digital evidence for changes in file extensions
- Perform keyword searches
- Analyze artifacts common to the Windows operating system
- Analyze Internet artifacts
- Search emails using industry-standard tools for forensic investigations
- Analyze key artifacts from a Random Access Memory (RAM) image
- Analyze common artifacts found in the Mac OS X and Linux operating systems
- Analyze digital evidence using file system functions
- Justify investigative findings based on an examination of a hard drive and RAM image
- Describe the process for imaging devices that use non-standard disk configurations
- Identify emerging trends in terrorist use of Cyber
- Describe how human rights principles apply to digital forensics and investigations.

Training hours are 8:00 a.m. to 5:00 p.m. five days per week. Training event attire is customary business dress or uniform for the event opening and graduation. Customary business casual or uniform dress is appropriate at all other times unless otherwise specified due to the nature of the training. DS/T/ATA policy requires training participants to attend the entire event to receive a certificate of completion. Because the training value significantly diminishes if a participant is required to perform normal operational duties while
attending this training, participants who miss any portion of training, for whatever
reason, will not be allowed to return to finish the instruction.

Some ATA-sponsored training materials are considered “Law Enforcement
Sensitive.” DS/T/ATA allows the video recording of the training events for the
purposes of providing training reinforcement and enhancing sustainment
capabilities of the material presented. If video recording will be conducted, then
prior to the training, the CAPT must agree that all training material and
recordings will only be used as approved in advance by DS/T/ATA, and no
material or recordings will be released to the media or to the public (except public
participants in the training specifically invited by the recipient law enforcement
organization for public safety reasons).

It is vital that most qualified candidates with appropriate skills and experience
who will actually utilize this training. The Train the Trainer is designed for
experienced cyber/forensic investigators, preferably who are academy instructors
or in organization training positions. The Identification and Seizure of Digital
Evidence consultation is designed to expose 12 investigators and patrol officers
to the methods for securing a terrorist crime scene where digital evidence may
exist.

Participants must have prior experience conducting criminal investigations as
well as a basic understanding of operating a computer in a Windows environment
in English. In addition, each should have a basic understanding of the following:

Keyboard and mouse functionality
Word processing
Navigating a basic menu structure within applications
Accessing and saving files to multiple destinations
Multilevel directories on a hard drive
Multilevel directories on external devices
Locating files and applications via multiple methods
Start menu
Windows Explorer
System tray
Web browsers such as Internet Explorer, Google Chrome, or Firefox
Social media applications such as Facebook, Twitter, YouTube or LinkedIn
Web-based applications such as Gmail or Yahoo
Managing multiple open applications
Creating and compressing folders
Conducting basic Internet searches
Instant messaging
Completing basic web-based data entry forms

This course is for law enforcement personnel only. The maximum number of
participants is 12.
Please provide by **June 15, 2020** the name, rank, date/place of birth, current position title, and unit of each participant and alternates proposed for this training event. As required by U.S. law, the proposed primary and alternate participants will be vetted prior to the commencement of training. However, the alternates will not attend or participate in the training unless a candidate from the primary list is unable to participate due to vetting, medical, or other issues. Once the training event is in progress, alternate candidates will not be authorized to serve as substitute participants. Also, please note that ATA programs adhere to the train-the-trainer methodology and ATA encourages that two to four current trainers and/or instructors be proposed as participants. Finally, DS/T/ATA also requests designation of the senior participant as the leader for the group with the authority to maintain class order and make training decisions for the group.

U.S. Department of State policy prohibits the ATA program from providing training to personnel assigned to an intelligence agency or military unit. Such individuals should not be proposed for this training event. However, personnel assigned to an intelligence unit within a law enforcement organization and who support the law enforcement function of that organization are acceptable. Similarly, personnel assigned to a military unit that performs a counterterrorism law enforcement function that law enforcement units do not perform are likewise acceptable. To maximize the benefit of the training, DS/T/ATA expects that all participants in the training will be assigned to, or remain in, positions using the training received in their duty functions for a minimum of two years following the completion of training. In addition, ATA training curriculum and instructor guides that will be provided may assist the recipient organization in sustaining and institutionalizing the newly acquired knowledge and skills.

The U.S. Department of State has a legal requirement to conduct routine monitoring of its foreign assistance programs, which includes any training provided by ATA. This monitoring requires interviews of key leaders of ATA-trained organizations, as well as ATA-trained instructors and students. U.S. Government-provided equipment granted with the training is subject to U.S. law and is provided on the condition that the equipment will be used only for the purpose for which it was intended, and shall not, without the prior written approval of the U.S. Government, be re-exported, resold, or otherwise disposed of or transferred to any other person or entity, inside or outside of the territory of India, or otherwise made unavailable to the recipient organization.

U.S. law prohibits payment of any taxes, duties, fees, customs duties, and similar charges of whatever kind or basis imposed by any India government entity on any equipment imported to implement the training or to be granted to the participating unit, and no such charges will be imposed or paid. This prohibition extends to the payment of taxes by DS/T/ATA and other U.S Government personnel, including contractors and subcontractors and their personnel on their activities and related income, with the exception of host nation legal entities and persons who are host nation citizens or who normally reside in the host nation.
Similarly, no permits, licenses or similar authorization, or inspections, shall be required for these personnel to perform their ATA program services.

The U.S. Government, including its contractors, subcontractors, and their personnel, shall not be liable for any claim for damage, injury, or death arising out of or related to the provision and use of the granted items and associated equipment, including claims that may arise from the negligence, misconduct, or act or omission committed by any host nation recipient of training provided by the U.S. Government.

Any dispute related to this training will be resolved solely through consultation between the U.S. Embassy or DS/T/ATA personnel and designated representatives of the appropriate India Ministry.

All training offers are subject to the availability of U.S. Government appropriated funds.

Acceptance of this offer of training includes acceptance of the terms and conditions stated above.

Instructors will arrive three days prior to course start date to set up/configure and test cyber training grant equipment. The cyber training grant equipment, consumables, and course materials should be on-site upon the instructors' arrival. The equipment must be secured within the training classroom during the entire event (including setup) and not moved at any time. Please note the instructors will need unrestricted access to the classroom during evenings and weekends. Please coordinate with training venue personnel to allow for this additional time before and after the training course.

Partner nation is requested to arrange for the following resources:

a. Classroom facility that meets the following requirements:
   i. Accommodates 12 participants, 2 instructors, and observers. Participants require space for laptops and courseware; instructors require space in front of the class for instruction and space in the rear of the classroom for working areas, courseware and supplies; and interpreters require space for their booth in the rear or on the sides of the classroom.
   ii. Tables preferably configured in a U-shape design
   iii. Adjustable lights to facilitate use of projection equipment and to enable course participants to read course materials and take notes. If the classroom has windows, shades should be available to dim outside light if the light affects the projection.
   iv. Secures overnight (course materials will be stored in the room and must be safeguarded)
   v. Space, power, and air conditioning to support multiple computer equipment, projectors, and audio equipment
vi. Six (6) to eight (8) AC electrical outlets located on the outside walls of the classroom or outlets on the floor of the classroom to support the power strips provided by ATA. Please note that up to 18 laptops and multiple projectors will be used during the course and will be drawing significant power, so request that the power be drawn from two separate circuits.

vii. An area of the classroom or a room in close proximity to the classroom to store approximately 5 Pelican cases that need to be accessed daily

viii. Two screens or large wall suitable for dual projections

ix. One easel with whiteboard and/or chalkboard

b. To provide quality training, the facility needs to have or be able to provide reliable electrical power and Internet access that is capable of supporting the devices to be connected (laptop computers, network printers, routers, switches, and hubs). Reliable Internet access is critical for the performance of this course.

i. Internet access should provide enough bandwidth. Optimum would be 20MB down and 1.5MB up or better. Minimum would be 1.5MB down and up, but participants would have to pair up when doing exercises and this degrades the learning experience. Remember there will be 12 participants following the instructor examples and exercises at one point in time. Faster internet access enhances the class experience and promotes learning.

ii. Broadband Internet access is the desired connection to provide optimal performance for the training.

iii. If dial-up Internet access is the only source for Internet, the facility should go to an outside service provider to get broadband service temporarily connected for the training period. PLEASE NOTE: Dial-up access is not capable of supporting the needs and does not meet the requirements for the training.

c. Assistance in securely storing and transporting computer equipment and Pelican cases.

This course will be taught in English. Candidates selected should be able to talk, write and understand English. No translators will be provided.

DS/T/ATA appreciates PN support in arranging administrative and logistical support for this course.

Please advice in writing no later than April 30, 2020 if the GOI accepts this course offering under the terms and requirements cited above. Also, please address your response to the Assistant Regional Security Officer and if there are any questions, please contact the security office at the U.S. Embassy, telephone 2419-8000.
With warm regards,

Sincerely,

[Signature]

Shane Johnson
Assistant Regional Security Officer
United States Embassy, New Delhi

Encl: As stated

CC: Mr. P.K. Srivastava, IAS
Additional Secretary (Police-1)
The Ministry of Home Affairs
North Block
New Delhi

Mr. Gourangalal Das
Joint Secretary (AMS)
Ministry of External Affairs,
South Block
New Delhi

Mr. Neeraj Sinha, IPS
Director (IG Training)
Bureau of Police Research & Development
National Highway 8, Near SSB Building
Mahipalpur, New Delhi

Mr. Kartik Pande
Director (AMS)
Ministry of External Affairs
South Block, New Delhi

Mr. Pawan Srivastava, IPS
Inspector General/Director
Central Academy for Police Training
Kanhasaiya

Mr. Vandhan Saxena
Deputy Director (Training)
Bureau of Police Research & Development
National Highway 8, Near SSB Building
Mahipalpur, New Delhi -110037
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<th>S. No.</th>
<th>Family Name</th>
<th>First Name</th>
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<td>1</td>
<td>Chetry</td>
<td>Arjun</td>
<td></td>
<td>Computer Programmer</td>
<td>North Eastern Police Academy</td>
<td>Umsaw, Meghalaya</td>
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<td>Peddiraju</td>
<td>Bandi</td>
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<td>Central Bureau of Investigation</td>
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<td>Joseph</td>
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<td>Malik</td>
<td>Rajesh</td>
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<td>Rajasthan Police</td>
<td>Office of the Anti Terrorist Squad and Special Operations Group, Jaipur</td>
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<td>Kuki</td>
<td>Lunkin</td>
<td>Thangbol</td>
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<td>TIRTHANKAR</td>
<td>Sanyal</td>
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<td>Kavita</td>
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<td>E.</td>
<td>Jaleel</td>
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<td>Medical College, Kozhikode City</td>
<td>Calicut</td>
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<td>9</td>
<td>PATHAK</td>
<td>Rohit</td>
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<td>Inspector</td>
<td>Chhattisgarh Police, Computer, Anti-Terrorist Squad,</td>
<td>Head Quarters, Naya Raipur, Chhattisgarh</td>
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<td>Rajesh</td>
<td>Kumar</td>
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<td>North Eastern Police Academy</td>
<td>Umsaw, Meghalaya</td>
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<td>Baishya</td>
<td>Nirmal</td>
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<td>Additional Superintendent of Police</td>
<td>Assam Police</td>
<td>CID, Guwahati</td>
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