From
Additional Director General of Police (Training)
Thiruvananthapuram

To
All Unit Heads

Sir,

Sub: Inviting nominations for ATA-IN17AISMIC01CTPF, Advance Internet and Social Media Investigation Course from 18th-22nd Nov 2019 at CAPT Bhopal - Reg.


Kindly refer to the above.

CAPT, Bhopal is organising ATA-IN17AISMIC01CTPF, Advance Internet and Social Media Investigation Course from 18th-22nd Nov 2019 at the academy. Level of participants is Inspector to DIG. As such eligible nominations if any may be forwarded to this office on or before 24/08/2019. The nominations should be submitted in the prescribed format.

Yours faithfully

Sandhya B IPS
Additional Director General of Police

Copy To: (1). SPC, Kerala (with C/L0 for information.
(2). ADGP, SCRB to upload details in webportal of Kerala Police.
No.57/12/2019-Trg/FC/BPR&D
Government of India
Ministry of Home Affairs
Bureau of Police Research & Development

NH-08, Mahipalpur
New Delhi
Dated: Aug., 2019

To
1. DsGP of all States/UTs
2. DGs – All CAPFs/CPOs
3. The Director Parliament Security Service, Parliament House, Annexe, Delhi
4. Commissioner of Police - Delhi
5. Directors – CAPT Bhopal and All CDTIs

Sub: ATA- IN17AISMIC01CTPF, Advanced Internet and Social Media Investigation Course from 18th - 22nd November, 2019 at CAPT Bhopal – Nomination reg.

Sir,

Kindly find enclosed herewith US Embassy letter dated 30/7/2019 regarding ATA- IN17AISMIC01CTPF, Advanced Internet and Social Media Investigations Course from 18th - 22nd November, 2019 at CAPT Bhopal.

2. This course has 12 slots. This 5-day course is delivered by two Instructors and is designed for 12 investigative personnel. This training is a follow on to the Social Media Investigations Course (SMIC), therefore all participants must have graduated from SMIC or similar course.

3. The AISMIC is designed to enhance investigators’ ability to use social media to conduct undercover investigations and gather intelligence. This course uses a customized scenario that implements the requirements, planning, collection, processing and exploitation, analysis, and reporting model into an advanced social media investigations process.

4. It is requested that nomination of two eligible and willing officers (one main & one reserve) in the rank of Inspector to DIG in the following bio-data proforma may be forwarded to this office latest by 15/09/2019 through their respective Home Department/proper channel via E-mail /speed post/Fax etc. No direct application will be entertained.

<table>
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<tr>
<th>S. No</th>
<th>*Family Name</th>
<th>*First name</th>
<th><em>Middle</em> name</th>
<th>Designation</th>
<th>*Unit and Place of Posting</th>
<th>Organization/Place of State</th>
<th>Date of Birth</th>
<th>Place of Birth</th>
<th>Sex</th>
<th>Contact No.</th>
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* Abbreviations not to be used.

5. Nominating authorities should nominate candidate with appropriate skill and work background who will actually utilize this training in their work. Participants should be well conversant with English language and must have graduate in Social Media Investigative course. Nominations without complete bio-data will not be entertained.
6. While nominating officers for the subject course their availability for the course may be ascertained and request for last minute exemption shall not be entertained except on genuine ground.

7. For any assistance may contact to Assistant Director (Trg./FC) on telephone No. 011-26782189/E-mail id: adfc@bprd.nic.in.

Encl.: As above

Yours faithfully,

(Sudhir Kumar)
DIG/Dy. Director (Trg./FC)

Copy to:
1. MHA, [Sh. B.K. Singh, Under Secretary (Police)], New Delhi – for info.
2. In-charge Computer cell for uploading on BPR&D website.
Mr. S.K. Pardhan  
Deputy Director (NA)  
Ministry of Finance  
Department of Economic Affairs  
Room No. 79-A, North Block, New Delhi

Dear Mr. Pardhan:

The US Department of State’s Antiterrorism Assistance (ATA) Program, in consultation with the Bureau of Counterterrorism (CT), offers the Government of India (GoI) personnel:

Course: ATA-IN17AISMIC01CTPF, Advanced Internet and Social Media Investigations Course

Duration and Dates of Course: Five Days: November 18 to 22, 2019

Location: CAPT Bhopal, Madhya Pradesh

Number of Participants: 12

Number of Reserve Participants: 12

NOTE: Please ensure that the following deadlines are met in order to avoid the cancellation of this limited and highly popular training opportunity.

Deadline date for acceptance or declination of the Course is: August 30, 2019

List of participant names along with biographic forms of Participants: September 24, 2019 (Please provide full names of participants as per Passport or copy of passport)

The following information is provided to give you a better perspective of this course:

1. COURSE OFFER DETAILS
The Department’s ATA Program offers the GoI the 5-day Advanced Internet and Social Media Investigations Course (AISMIC), ATA-IN17AISMIC01CTPF, scheduled to begin on November 18, 2019 and end on November 22, 2019, at the Central Academy for Police Training in Bhopal. Up to 12 participants may attend. Twelve alternate candidates must also be identified. Please provide GOI acceptance or declination by August 30, 2019. Failure to respond by this date may force DS/T/ATA to withdraw the course offering due to competing scheduling demands.

2. COURSE DESCRIPTION AND OBJECTIVES

This 5-day course is delivered by two Instructors and is designed for 12 investigative personnel. This training is a follow on to the Social Media Investigations Course (SMIC), therefore all participants must have graduated from SMIC or similar course.

The AISMIC is designed to enhance investigators’ ability to use social media to conduct undercover investigations and gather intelligence. This course uses a customized scenario that implements the requirements, planning, collection, processing and exploitation, analysis, and reporting model into an advanced social media investigations process. This process includes:

- Requirements: Secure Internet connection and undercover accounts
- Planning: Seeking legal and inter-agency support and guidance
- Processing and Exploitation: Using the undercover accounts to gather evidence on Internet sites and suspects using social media
- Analysis: Filter collected data for evidence, while ensuring the privacy and rights of innocuous users are not compromised or violated
- Reporting/Presentation: Conveying multifaceted Internet-based and social media slang and transactions into an understandable report or presentation

Upon successful completion of the course, each participant will be equipped with the knowledge, tools/software, and procedures to investigate, associate, and connect online identities to the information gleaned from websites, email investigations, social media sites and other online intelligence resources.

Training hours are 8:00 a.m. to 5:00 p.m. Monday through Friday; however, these hours may be adjusted depending on local work weeks and customs. Course attire is business dress for the course opening and graduation. Business casual dress is appropriate at all other times unless otherwise specified due to the nature of the course. DS/T/ATA does not prohibit the recording of the training courses by the Partner Nation (PN) for the purposes of providing training reinforcement and enhancing sustainment capabilities of the material presented. All ATA-sponsored courses, consultations, and seminars are unclassified, but carry the additional distribution restriction of “Law Enforcement Sensitive.” Prior to any recording, the requesting PN must agree, in writing, to the resident RSO Office that the recorded information will not to be released to the media or the public.
3. PARTICIPANT CRITERIA

This course is designed for 12 mid-level computer crime managers and investigative personnel responsible for responding to and investigating all aspects of computer related crime, including acts of cyber terrorism.

Participants must have graduated from the SMIC and have prior experience conducting criminal investigations as well as a basic understanding of operating a computer in a Windows environment in English. In addition, each should have a basic understanding of the following:

- Keyboard and mouse functionality
- Word processing
- Navigating a basic menu structure within applications
- Accessing and saving files to multiple destinations
  - Multilevel directories on a hard drive
  - Multilevel directories on external devices
- Locating files and applications via multiple methods
  - Start menu
  - Windows Explorer
  - System tray
- Web browsers such as Internet Explorer, Google Chrome, or Firefox
- Social media applications such as Facebook, Twitter, YouTube or LinkedIn
- Web-based applications such as Gmail or Yahoo
- Managing multiple open applications
- Creating and compressing folders
- Conducting basic Internet searches
- Instant messaging
- Completing basic web-based data entry forms

This course is for law enforcement personnel only. The maximum number of participants is 12.

Department policy prohibits personnel assigned to an intelligence agency or military unit from participating in any ATA activity. Therefore, neither the GoI, nor Post, should propose such individuals for this training event. Personnel assigned to an intelligence unit within a law enforcement organization, and who support the law enforcement function of that organization are acceptable. Personnel assigned to a military unit that performs a law enforcement function are likewise acceptable. DS/T/ATA policy requires course participants to attend the entire course. The training value diminishes if a participant is required to perform
his/her daily operational duties while attending this course. Participants who miss any module, for whatever reason, will not be allowed to return to finish the course.

ATA programs adhere to the train-the-trainer methodology and the GOI is encouraged to nominate trainers and/or instructors as participants. This will facilitate GOI development of a viable antiterrorism program within its law enforcement community. Officers selected for this course should remain in their positions for a minimum of two years.

4. PARTICIPANT INFORMATION

GOI is requested to forward the name, rank, date/place of birth, current position title, and unit of each participant selected with place of posting for all participants selected for this course. GOI must also provide this biographic data for twelve designated alternate candidates for this course. These alternate candidates must be approved and vetted, along with the list of primary participants, prior to the commencement of training. However, the alternates will NOT/NOT attend or participate in the training unless a candidate from the primary list is unable to participate due to vetting, medical, or other issues. It is imperative that the invited country understand that providing alternate names does not guarantee these candidates will receive ATA training and they should not be sent for training unless one of the original participants is dropped from training prior to the commencement of the course. Once the course is in progress alternate candidates will not be authorized to attend. DS/T/ATA requires that the GOI appoint a senior leader for the group. This individual should have the authority to maintain class order and discipline.

5. COURSE LANGUAGE:

This course will be taught in English. Candidates selected should be able to talk, write and understand English.

6. RESOURCE REQUIREMENTS

DS/T/ATA prefers that the PNs share the costs of training. The PN may provide this support by hosting the course at a PN facility.

Instructors will arrive three days prior to course start date to set up/configure and test cyber-training grant equipment. The cyber-training grant equipment, consumables, and course materials should be on-site upon the instructors’ arrival. The equipment must be secured within the training classroom during the entire event (including setup) and not moved at any time. Please note the instructors will need unrestricted access to the classroom during evenings and
weekends. Please coordinate with training venue personnel to allow for this additional time before and after the training course.

Partner nation is requested to arrange for the following resources:

a. Classroom facility that meets the following requirements:
   
i. Accommodates 12 participants, 2 instructors, and observers. Participants require space for laptops and courseware; instructors require space in front of the class for instruction and space in the rear of the classroom for working areas, courseware and supplies; and interpreters require space for their booth in the rear or on the sides of the classroom.
   
ii. Tables preferably configured in a U-shape design
   
iii. Adjustable lights to facilitate use of projection equipment and to enable course participants to read course materials and take notes. If the classroom has windows, shades should be available to dim outside light if the light affects the projection.
   
iv. Secures overnight (course materials will be stored in the room and must be safeguarded)
   
v. Space, power, and air conditioning to support multiple computer equipment, projectors, and audio equipment
   
vi. Six (6) to eight (8) AC electrical outlets located on the outside walls of the classroom or outlets on the floor of the classroom to support the power strips provided by ATA. Please note that up to 18 laptops and multiple projectors will be used during the course and will be drawing significant power, so request that the power be drawn from two separate circuits.
   
vii. An area of the classroom or a room in close proximity to the classroom to store approximately 5 Pelican cases that need to be accessed daily
   
viii. Two screens or large wall suitable for dual projections
   
ix. One easel with whiteboard and/or chalk board
   
x. Two conference-level simultaneous interpreters (in a booth configuration) with equipment for up to 18 people

b. To provide quality training, the facility needs to have or be able to provide reliable electrical power and Internet access that is capable of supporting the devices to be connected (laptop computers, network printers, routers, switches, and hubs). Reliable Internet access is critical for the performance of this course.

   i. Internet access should provide enough bandwidth. Optimum would be 20MB down and 1.5MB up or better. Minimum would be 1.5MB down and up, but participants would have to pair up when doing
exercises and this degrades the learning experience. Remember there will be 12 participants following the instructor examples and exercises at one point in time. Faster internet access enhances the class experience and promotes learning.

ii. Broadband Internet access is the desired connection to provide optimal performance for the training.

iii. If dial-up Internet access is the only source for Internet, the facility should go to an outside service provider to get broadband service temporarily connected for the training period. PLEASE NOTE: Dial-up access is not capable of supporting the needs and does not meet the requirements for the training.

c. Assistance in securely storing and transporting cyber-mobile training lab.

DS/T/ATA appreciates PN support in arranging administrative and logistical support for this course.

Please advice in writing no later than August 30, 2019 if the GOI accepts this course offering under the terms and requirements cited above. Also, please address your response to the Assistant Regional Security Officer and if there are any questions, please contact the security office at the U.S. Embassy, telephone 2419-8000.

With warm regards,

Sincerely,

Michael R. Dahl
Assistant Regional Security Officer
United States Embassy, New Delhi

CC: Mr. P.K. Srivastava, IAS
Additional Secretary (Police-1)
The Ministry of Home Affairs
North Block
New Delhi

Mr. Gourangalal Das
Joint Secretary (AMS)
Ministry of External Affairs, South Block
New Delhi
Ms. Anupama N. Chandra, IPS
Director (Training)
Bureau of Police Research & Development
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Mahipalpur, New Delhi

Mr. Rajesh Ranjan
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Ministry of External Affairs
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