To

The Director General of Police, Kerala
Police Headquarters,
Trivandrum – 695010,
Kerala

Reference: Courses sponsored by the Ministry of Road Transport & Highways, Government of India

Subject: Request for Nomination

Dear Sir,

In order to promote road safety in the Country, the Ministry of Road Transport and Highways, Government of India has sponsored the following 5 day Courses to be held at the College of Traffic Management, Aravali Hills, Suraj Kund Badhkal Road, Sector 43, Faridabad (121010), NCR Delhi.

<table>
<thead>
<tr>
<th>S. No</th>
<th>Course</th>
<th>Dates of Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Road Safety Management</td>
<td>19th to 23rd February, 2018</td>
</tr>
<tr>
<td>2</td>
<td>Road Accident Investigation</td>
<td>05th to 09th March, 2018</td>
</tr>
<tr>
<td>3</td>
<td>Road Accident Investigation</td>
<td>12th to 16th March, 2018</td>
</tr>
</tbody>
</table>

You are requested to nominate **maximum of two officers** for either or each of the courses, of the rank of Inspectors/ Sub Inspectors of Police or equivalent rank but not below, dealing with road safety and traffic management, investigation of road accident cases in your department.

A brochure giving all information of IRTE’s College of Traffic Management, details of the Course, location, accommodation, faculty and Registration form is annexed.
There is no course fee. Complementary boarding and lodging will be provided by the IRTE.

Since the participation of each course is limited to a maximum of 25 participants, your nomination for the courses is requested at the earliest. As per directions, the registration would close on the completion of the maximum stipulated number.

Registration Form, duly completed should be emailed to safety@irte.com or faxed to us at your earliest convenience at Fax No: 0129 2989095 but not later than one week before the commencement date of the referred course.

For registration or any clarification please do not hesitate to contact our Course Secretariat. 
Mr. Gaurav Gupta, Mobile: 093108 77770

We look forward to an early confirmation.

Thanking You
Sincerely Yours

Dr. Rohit Baluja
President -IRTE & Director -College of Traffic Management
Registration Form

1. Delegate details
Title: Mr, Mrs, Ms, Dr (tick as appropriate)
Name:
Last name..................................... First name..................................... Middle name.....................................
Title of present official position.................................................................
Organization Represented................................................................................
Mailing Address (Office)....................................................................................
Telephone number..................................... Fax number.....................................
Mobile number..........................................................
Email address.................................................................................................
Date of birth (Date/Month/Year) ........................................................................

2. Accommodation
IRTE has associated with a three star hotel situated close to the College where accommodation is available on twin share basis. Please indicate if you will be availing the accommodation facility.

☐ Yes ☐ No

Date & Time of Arrival ____________________________ Date & Time of Departure ____________________________

3. Ways to Register:
This form can be filled & emailed to: safety@irte.com; the form can also be faxed to: +91 129 298 9095 or +91 11 2681 7965

Training Programme Venue:
The College of Traffic Management
Surajkund Badhkal Road, Aravali Hills
Sector-43, Faridabad,
NCR Delhi, India
Phone: +91 129 2477 000
Landmark: Next to Manav Rachna International University
Training Programme

Road Safety Management
19 - 23 February, 2018

&

Road Accident Investigation
05 - 09 March, 2018 & 12-16 March, 2018

College of Traffic Management
## CONTENTS

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>About Institute of Road Traffic Education &amp; IRTE's College of Traffic Management</td>
<td>1</td>
</tr>
<tr>
<td>Rewards &amp; Recognitions</td>
<td>2</td>
</tr>
<tr>
<td>Faculty &amp; Guest Speakers</td>
<td>3</td>
</tr>
<tr>
<td>Training Calendar</td>
<td>5</td>
</tr>
<tr>
<td>Facilities for Participants</td>
<td>5</td>
</tr>
<tr>
<td>Course Details</td>
<td>6</td>
</tr>
<tr>
<td>Registration Form</td>
<td>8</td>
</tr>
<tr>
<td>Affiliations</td>
<td></td>
</tr>
</tbody>
</table>
INSTITUTE OF ROAD TRAFFIC EDUCATION—
AN OVERVIEW

Institute of Road Traffic Education (IRTE) is a research based not-for-profit organisation formed in December 1991 by Dr. Rohit Baluja along with an interdisciplinary group comprising educationists, doctors, journalists, engineers, ex-servicemen, architects, and automobile experts and members of the police etc. For over two decades, IRTE has been dedicatedly working in partnership with Corporates, Government and the regulatory bodies towards scientifically improving all domains of traffic management in which safety is an inherent virtue.

Institute of Road Traffic Education is a member of the United Nations Road Safety Collaboration and Towards Zero Foundation. The IRTE has earned a Roster Consultative Status from the United Nations Economic & Social Council since 2010. IRTE has also been participating at the United Nations Global Forum for Road Traffic Safety (WP1) of the UNECE as an Observer.

COLLEGE OF TRAFFIC MANAGEMENT

The College of Traffic Management has been established to take forward Dr. Rohit Baluja's vision of creating an umbrella facility for research based training for capacity building in Road Safety Management for India and other developing countries.

Based in the Aravali Hills in the NCT of Delhi, the College has six departments:
- Department of Traffic Enforcement
- Department of Forensic Science
- Department of Traffic Engineering
- Department of Driver Training & Road Safety Education
- Department of Public Health for Road Safety
- Department of Law
UN DECADE OF ACTION FOR ROAD SAFETY

IRTE as member of the Commission representing India launched the Decade of Action for Road Safety for India in New Delhi on 11 May 2011 in partnership with the AIIMS Apex Trauma Centre and the Department of Road Transport & Highways, Government of India.

The College of Traffic Management as a road safety capacity building initiative for the developing countries is IRTE's contribution towards the UN Decade of Action for Road Safety

REWARDS & RECOGNITIONS

As a result of its several successful programs towards enhancing road safety in India, IRTE has been conferred with the following Awards.

National Road Safety Award for the year 2000-2001, instituted by the Ministry of Road Transport & Highways, Government of India. This was the first award on road safety instituted and presented by the Government of India.

IRTE also became the first organization outside the United Kingdom to be conferred with the coveted Prince Michael International Road Safety Award in December 2001.

In recognition of his dedication and commitment to improving road safety in India and sharing good practices with other developing countries, Dr. Rohit Baluja became the first person to be presented with Distinguished Service Award for Road Safety by the Royal Society for Prevention of Accidents (ROSPA).
FACULTY AND GUEST SPEAKERS
OF CTM & IRTE

Dr. Rohit Bahula
Professor - Institute of Road Traffic Education (IRTE) &
Director - College of Traffic Management

Dr. Sharan Ranganathan
Behavioural Science Expert, Social Service Administrator,
Formerly with the Government of India

Mr. Mukund S Upadhya
IPS (Retd.)
Lead Faculty - IRTE

Dr. Sally Luke
Head - Department of Forensic Science - IRTE

Mr. Prem Khilnani
Retd. Educator, Master Det School, New Delhi
Faculty - IRTE

Mr. Arushi Bahula Sahi, M.P.
Head - Department of Driver Training - IRTE

Mr. Gaurav Gupta
Head - Legal Department & Faculty - IRTE

Dr. Amrit Gupta
Associate Professor of Surgery at the
JIPMER, Trichy, Tamil Nadu
All India Institute of Medical Sciences

Mr. Sanjeev Lalwani
Assistant Professor, Forensic Medicine
All India Institute of Medical Sciences

Mr. Sanjay Gupta
Professor - Department of Transport Planning
School of Planning & Architecture
Delhi

Dr. Sena Ram
Professor - Department of Transport Planning
School of Planning & Architecture
Delhi

Mr. Vipin Pat Singh
Assistant Commissioner of Police, Delhi
(Resp.)

Mr. Sanjeev Taneja
Director - Integra Designs

Mr. Manej Kumar
Head - Media Centre & Faculty - IRTE

Mr. Abul Kumar
Chief General Manager - National Highway Authority of India (NHAI)

Mr. Balraj Bhanot
Former Chairman - CIVIT Technical Committee
& Former Director - ARU

Mr. Purneet Kaura
Director - Photovoltaics India

Prof. Dr. Hermann Steffen
Director - Vehicle Safety Institute of
Graz University of Technology (TU)

Mr. Erik Donkers
Road Safety Expert - VIC Traffic Care, Nederland

Mr. Trevor Wedge
Director - International Solutions for
Safe Driving, United Kingdom

Mr. Raman K Patel
Transportation and ITS engineering at
Polytechnic Institute of New York University
Res. Chief Traffic Engineer of New York City

Dr. Patrick O'Sullivan
Programme Manager - School of Civil Engineering at
University of Birmingham

Dr. Jeffrey Michael
Associate Administrator - National Highway Traffic Safety Administration, USA

Mr. Alejandro Furbis
Technical Director - Global SCAP

Mr. Anthony Pearson
Honorary Director General of the IMF &
Senior Adviser on the Development of
Road Infrastructure and Transportation

Dr. Ricardo C. Siqui
Institute of Civil Engineering and
National Center for Transportation Studies
University of the Philippines

Mr. David Ward
Secretary General - Commission for Global Road Safety

Dr. Ir Muhammad Marliwan bin
Abdul Mansor
Research Officer - Malaysian Institute of Road
Safety Research (MIRRS), Malaysia

3
Training Calendar for the Ministry of Road Transport & Highways for the Year 2017-18

<table>
<thead>
<tr>
<th>S.No</th>
<th>Course</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Road Safety Management</td>
<td>19 - 23 February, 2018</td>
</tr>
<tr>
<td>2</td>
<td>Road Accident Investigation</td>
<td>05 - 09 March, 2018</td>
</tr>
<tr>
<td>3</td>
<td>Road Accident Investigation</td>
<td>12 - 16 March, 2018</td>
</tr>
</tbody>
</table>

Facility for Participants

Training Programme Venue
The College of Traffic Management
Surajkund Badhkal Road, Aravali Hills, Sector 43, Faridabad Haryana (NCR Delhi)
Landmark: Next to Manav Rachna International University
Phone: +91 129 2477 000

Residence
Accommodation for outstation participants is organised at 3 star hotel in the vicinity on a twin sharing basis.

Transportation
Local participants should reach the course venue directly to the College of Traffic Management.
Outstation participants should reach the designated hotel (which will be informed on confirmation).
College Bus will provide complementary transportation from hotel to college and back.

Food Arrangements
Complementary breakfast and dinner on course days will be arranged at the hotel. Lunch, am/pm tea will be served at the college premises.

Wi-Fi
Wifi facility will be made available both at the Hotel and College.
Road Accident Investigation

Course Objectives:

Out of the estimated 1.8 million serious road accidents/collisions occurring annually in India, hardly 0.8 million are recorded. Further, only a minimal percentage of these collisions are scientifically investigated, in the absence of which, the real causes and consequences are not known. Therefore remedial measures as well as punishment for the violators are also arbitrary. On account of various political and socio-economic conditions, generally, the larger vehicles are often labelled as the culprit in cases of vehicle-to-vehicle crashes.

Road safety can only be achieved when there is an understanding of the causes and consequences of road accidents/collisions to initiate remedial measures.

The primary objective of this foundation course is to support traffic management agencies, especially the police in their understanding of various domains of legislation, evidence collection, investigation and analysis, forensic science and data collection in order to reduce the burden of deaths and serious injuries occurring due to road crashes.

Course Contents:

- Causes and consequences of road traffic crashes
- Legislation related to traffic accidents
- Understanding Traffic Control Devices (Traffic Signals, Road Signs and Road Markings)
- Understanding of Road Traffic Violations
- Forensic Science in Crash Investigation (Scene Management, Evidence Searching, collection packing and forwarding)
- Scientific Recording of Road Accidents, interpretation and Presentation in the court.
- Science of Accident Reconstruction
- Analysis of Road Traffic Crashes
- Modern Tools and Systems of Investigation
- Post Crash Management & Trauma Care
- Investigation in cases of driving under the influence of alcohol and drugs.

Target audience:

Officers/Officials of the Transport department of States of the level of Motor Vehicle Inspector (MVI)/ Motor Vehicle Sub-Inspector (MVSI) & above, Police Department of the level of Sub-Inspector and above and Municipal Corporations of the level of Section Officer, AEE or other equivalent level.
Course 2

Road Safety Management

Course Objectives:

Traffic Management is a common term used by police authorities in India which is generally perceived to be only as a traffic control function that police performs. In practice, traffic control is one of the several components of traffic management. It is therefore important that we make an attempt to correct such a misconceived perception.

Management of traffic is a science which deals with the road capacity and demand, and operation of a traffic flow management system, using proven strategy to optimize usage (demand) and efficiency. It involves interactive elements of road system and safety of road users. A well organised traffic management system contributes to economic vitality of the city and region and supports national development efforts towards improving connectivity and safe mobility for both people and goods. Traffic Management therefore incorporates the domains of Traffic Engineering, Driver Training and Assessment, Road-user Awareness, formulation and revision of a desired Legislation supported by Standards of Traffic Control Devices and Road Geometric's, Vehicle Regulation, Traffic Enforcement, Post-crash management and Transport Planning.

In other words, the departments which are supposed to be responsible within the traffic management system are those of the roads, transport, police, automobiles, urban planning, education, health, environment, insurance, HRD and planning. And to make the system work, a robust coordination system defining the role and responsibilities of these departments should be put in place.

This course on Road Safety Management introduces the principles related to: the essentials of traffic engineering, driver training and public awareness, traffic enforcement, road safety audits, data needs, road crash investigation and post-crash management in order to ensure smoother movement of traffic in a safe and efficient manner.

Course Contents:

- Defining the domains of Road Safety Management
- Problems faced by traffic management authorities related to road safety and traffic congestion
- Primary and secondary legislations dealing with traffic management & enforcement
- Codes and practice related to traffic control devices
- Importance and basis of post license driver training
- Basics of traffic engineering
- Field Visit: Road Safety Audit
- Traffic Enforcement
- Strategic enforcement of moving violations, drunken driving, helmets, mobile phones etc
- Parking Management
- Road Safety Awareness
- Basics and Objectives of Road Crash Investigation
- Post-Crash Management
- Technologies related to traffic management, enforcement and crash investigation

Target audience:

Officers/Officials of the Transport department of States of the level of Motor Vehicle Inspector (MVI)/Motor Vehicle Sub-Inspector (MVS) I & above, Police Department of the level of Sub-Inspector and above and Municipal Corporations of the level of Section Officer, AEE or other equivalent level.
Registration Form

1. Delegate details

Title: Mr, Mrs, Ms, Dr (tick as appropriate)

Name:

Last name........................................ First name........................................... Middle name...........................................

Title of present official position.........................................................

Organization Represented...........................................................................

Mailing Address (Office)..............................................................................

Telephone number...................................................................................... Fax number..............................................................

Mobile number...........................................................................................

Email address............................................................................................

Aadhaar Number..........................................................................................

2. Accommodation

IRTE has associated with a three star hotel situated close to the College where accommodation is available on twin share basis. Please indicate if you will be availing the accommodation facility.

☐ Yes ☐ No

Date & Time of Arrival ................................................................. Date & Time of Departure ............................................................

3. Ways to Register:

This form can be filled & emailed to: safety@irte.com; the form can also be faxed to: +91 129 298 9095 or +91 11 2681 7965

Training Programme Venue:

The College of Traffic Management
Surajkund Badhkal Road, Aravali Hills
Sector-43, Faridabad,
NCR Delhi, India
Phone: +91 129 2477 000
Landmark: Next to Manav Rachna International University