To,
1. DsGP – All States/UTs
2. Director – IB/CBI/NIA/SVP NPA Hyderabad
3. DsG – All CAPFs/CPOs/RPF
4. Commissioner of Police – Delhi/Mumbai/Kolkata

Subject: Inviting nomination of Civilian/Para Military Officers for training in the 74th Staff Course at Defence Service College (DSSC), Wellington, commencing from 11th June, 2018 - regarding

Sir,

Ministry of Defence has invited nominations of Civil/Para Military Officers for their 74th Staff Course at Defence Services Staff College (DSSC), Wellington commencing from 11th June, 2018 having duration of 45 weeks course (which does not include the Orientation Capsule course of 2 weeks from 28th May, 2018 to 09th June, 2018).

2. Nominations of Police officers are invited subject to the following eligibility criteria:

<p>| | |</p>
<table>
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<tbody>
<tr>
<td>(i)</td>
<td>Level of officers to be nominated</td>
</tr>
<tr>
<td>(ii)</td>
<td>Upper Age Limit</td>
</tr>
<tr>
<td>(iii)</td>
<td>Educational Qualification (Minimum)</td>
</tr>
<tr>
<td>(iv)</td>
<td>Vigilance Clearance</td>
</tr>
<tr>
<td></td>
<td>Past performance</td>
</tr>
<tr>
<td></td>
<td>Group ‘A’ officers</td>
</tr>
<tr>
<td></td>
<td>50 years</td>
</tr>
<tr>
<td></td>
<td>Graduates</td>
</tr>
<tr>
<td></td>
<td>Free from Vigilance angle and/or disciplinary angle</td>
</tr>
<tr>
<td></td>
<td>Excellent record of past performance</td>
</tr>
</tbody>
</table>

3. As per the decision taken by the MHA, Govt. of India, BPR&D will bear the cost of training charges Rs.9170/- per week.

4. The Sponsoring Organizations, namely, the organization where the official is currently posted, will meet the cost of:

   (i) Pay and Allowances during the training period
   (ii) Travel from place of posting to DSSC, Wellington and back
   (iii) Rent & Allied charges
   (iv) Any other charges

5. The selected officer shall give an undertaking:
   a) That his services can be utilized as Resource Person in the area of his specialization by the Central/ State Government Organization as and when required
   b) That he will provide his expertise to the Central/State Government Organization as and when required.
c) That he would **complete** the proposed training programme within the **stipulated period** and submit a copy of his thesis/research work to MHA/BPR&D so that it could be circulated to State/CPOs/CAPFs.

d) That **he shall not leave** the service within **three years** of the completion of the course. Thereafter, for the **next three years**, if he leaves the service, he shall be required to **refund the half of the total cost** (cost of training plus Pay & Allowances etc.) incurred on him during the training programme.

e) The officers selected for DSSC course will be required to execute a 'Bond' prior to his/her joining the DSSC course and submit the same to his/her Cadre Controlling Authority stating that he/she would serve the Government for a period of five years and he/she would be willing to work in Ministry of Home Affairs, Ministry of External Affairs, Ministry of Defence, NSCS and other security-related organizations on completion of course, or to repay the total expenses incurred on the DSSC course in the event of his/her resignation, voluntary retirement or quitting the DSSC Course without completing it.

6. It is requested that the above instructions may please brought to the notice of all concerned. The concurrence of the States Government wherever necessary; should also be obtained and intimated to this Bureau for those officers who are on deputation with Central Govt. departments.

7. It is brought to your notice that as per MHA circular received by this Bureau, incomplete/piecemeal information received for nominated officer will not be considered.

8. Nominations of **suitable officer** completed in all respect, as per annexures ‘A’ to ‘F’ may please be forwarded to this Bureau by **15th January, 2018** as enclosed. **Original APARs should not be sent to this Bureau.**

Yours faithfully,

(Pramod Verma)
DIG (Trg.)

**Copy to:**
1. The Director – NPM, Research, Modernization, Adm., BPR&D
2. The Director, CAPT, Bhopal
3. The Director, CDTI, Kolkata, Hyderabad, Chandigarh, Ghaziabad & Jaipur
4. The Incharge, Computer Cell, BPR&D. Please upload the above information on the BPR&D Web-site.

**Copy for information to:**
ANNEXURE-'A'

Particulars of the civilian officers recommended by the Ministry/Department for selection to the 74th Staff Course commencing in June, 2018 at the Defence Services Staff College, Wellington (Tamilnadu)

1. Name of the officer :
2. Age (as on 01.01.2018) :
3. Service to which he belongs and date of entry into service :
4. Pay scale/present pay :
5. Present post held (full particulars and date from which post held) :
6. Educational Qualification :
7. Address
   Official :
   Residential :
8. Particulars of posts held :
9. Training courses attended
   (a) In India :
   (b) Abroad :
10. Any other relevant information:

Signature ........................................
Name & Address...............................
..................................................
Tele No......................................
Annexure ‘B’

// Cadre Clearance Certificate //

It is certified that Mr./Mrs./Ms. ____________
Designation_________ nominated for 74th Staff Course commencing from 11th
June, 2018 at Defence Services Staff College (DSSC), Wellington will be spared to
attend the course on receipt of acceptance of nomination of the Course.

This issues with the approval of Competent Authority.

Signature of sponsoring authority
(Name, Designation)
not below the officer of the rank of JS
Annexure ‘C’

// Disc/Vigilance Clearance Certificate //

It is certified that there is no disc/vigilance case is pending or being contemplated against Mr./Mrs./Ms. _______ Designation________ nominiated for 74th Staff Course commencing from 11th June, 2018 at Defence Services Staff College (DSSC), Wellington.

Signature of sponsoring authority
(Name, Designation)
not below the officer of the rank of JS
Annexure 'D'

During the last 5 years, grading of Mr./Mrs./Ms. ____________
Designation __________ is as under:

<table>
<thead>
<tr>
<th>Year</th>
<th>Grading</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012-13</td>
<td></td>
</tr>
<tr>
<td>2013-14</td>
<td></td>
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<tr>
<td>2014-15</td>
<td></td>
</tr>
<tr>
<td>2015-16</td>
<td></td>
</tr>
<tr>
<td>2016-17</td>
<td></td>
</tr>
</tbody>
</table>

Photocopies of the APARs for the last 5 years are also enclosed in respect of the above officer.

Signature of sponsoring authority
(Name, Designation)
Annexure ‘E’

Bond TO BE EXECUTED BY A GOVERNMENT SERANT BEFORE PROCEEDING FOR 74th Staff Course at Defence Services Staff College (DSSC), Wellington, Commencing from 11th June, 2018

KNOW ALL MEN BY THESE PRESENTS THAT I, .................................. resident of ................................ at present employed as .................................... in the Ministry/Department/State Government/Organization ...................................., do hereby bind myself and my heirs, executors and administrators to pay to the President of India (hereinafter called the ‘Government’) on demand, ‘all charges and expenses’ that shall or may have been incurred by the Government for my training i.e. all monies paid to me or expended on account during training such as pay and allowances, leave salary, cost of free, travelling and other expenses, cost of international travel and cost of training abroad met by the govt./agency concerned, etc. at National Defence College, together with interest thereon from the date of demand at Government rates, for the time being in force, on Government loans or, if payment is made in a country other than India, the equivalent of the said amount in currency of that country converted at the official rate of exchange between that country and India AND TOGETHER with all costs between the attorney and the client.

WHEREAS I, .................................., am being deputed for training for 74th Staff Course at DSSC, Wellington, Tamilnadu which includes 11 months(approx.)

AND WHEREAS for the better protection of the Government I have agreed to execute this bond with such conditions as written hereunder:

NOW THE CONDITION OF THE ABOVE WRITTEN OBLIGATION IS THAT, in the event of my failing to resume duty, or resigning or retiring from service or otherwise quitting service, without returning to duty after expiry or termination of the period of training, OR failing to complete the training programme, OR quitting the service at any time within a period of FIVE(5) years after my return to duty, I shall forthwith pay to the Government or as may be directed by the Government, on demand the said sum together with interest thereon from the date of demand at Government rates for the time being in force on Government loans.

AND upon my making such payment the above written obligations shall be void and of no effect, otherwise it shall be and remain in full force and virtue.

The Bond shall in all respects be governed by the laws of India for the time being in force and the rights and liabilities hereunder shall, where necessary, be accordingly determined by the appropriate Courts of India.

The Government of India agreed to bear the stamp duty payable on this bond.

Signed and delivered this the ................. day of ................. month of the year Two Thousand and .................

Signed and delivered by ...................... (Name and designation)

In the presence of ................. and .................

Witnesses: 1. ........................................
2. ........................................

ACCEPTED
On behalf of the President of India by the Cadre Controlling Authority (Authorized Signatory)
UNDERTAKING

(74th Staff Course at Defence Services Staff College, Wellington, Tamilnadu)

i) That my services can be utilized as Resource Person in the area of his specialization by the Central/State Government Organizations as and when required;

ii) That I will provide my expertise to the Central/State Government Organizations as and when required;

iii) That I would complete the proposed training programme within the stipulated period and submit a copy of my thesis/research work to MHA/BPR&D so that it could be circulated to States/CPOs/CAPFs;

iv) Consequent upon my selection for 74th staff course I will execute a 'Bond' prior to my joining the 74th staff course and submit the same to my Cadre Controlling Authority stating that I would serve the Government for a period of five years and willing to work in Ministry of Home Affairs, Ministry of external Affairs, Ministry of Defence, NSCS and other security-related organization on completion of course, or to repay the total expenses incurred on the 74th staff course in the event of my resignation, voluntary retirement or quitting the 74th Staff Course without completing it.

Signature
Name of the nominated officer
Designation

Date :

Place :