e-Government Procurement (e-GP)
NOTICE INVITING TENDER

The State Police Chief, Kerala Police Department, Government of Kerala invites online bids from authorized dealers or reputed vendors for the SUPPLY OF DOG FOOD. The bidders should comply with the following general conditions in addition to the additional conditions of the instant tender.

**General**

1. The bidder should be a reputed or authorized dealer of Dog Food.
2. ISI/Agmark certificate is compulsory in the case of branded food articles.
3. Food items with minimum 6 months expiry period only will be accepted.
4. The packing should be intact and food items should not have access to external environment.
5. Food item should be fresh having aroma and should not be rancid or damaged.
6. The brand must be available in the market at least for the past 2 years.
7. The bidder should have the capacity to supply on time across the State to all the districts of Kerala throughout the year.
8. **The bidder shall quote the price of the food items for one month in the BOQ.**
9. The Bidder should have valid GST registration. Copy of GST registration certificate should be enclosed along with the tender.
10. The bidder should have valid PAN/Taxation Index Number.
11. Copy of PAN/Taxation Index Number allocation letter should be enclosed along with the tender.
12. The bidder should submit a valid license obtained from local bodies for the sale of animal foods.

<table>
<thead>
<tr>
<th></th>
<th>Tender No. &amp; Date</th>
<th>KPET/33/2020/PHQ Dated 19.03.2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Item</td>
<td>SUPPLY OF DOG FOOD</td>
</tr>
<tr>
<td>3</td>
<td>Quantity</td>
<td>List of 3 category of food items for one month enclosed.</td>
</tr>
<tr>
<td>4</td>
<td>Estimated Amount</td>
<td>Rs. 127.50 Lakhs (for 12 months)</td>
</tr>
<tr>
<td>5</td>
<td>Tender Fees (through online mode only)</td>
<td>Rs. 5000/- (Rupees Five thousand only) (GST extra) 18% GST amount on tender fees mentioned above shall be paid to GST Department directly by the bidder.</td>
</tr>
<tr>
<td>6</td>
<td>Earnest Money Deposit (through online mode only)</td>
<td>Rs. 50,000 /- (Rupees Fifty thousand only)</td>
</tr>
<tr>
<td>7</td>
<td>Specifications</td>
<td>Attached in tender document</td>
</tr>
<tr>
<td>8</td>
<td>Date and time of publication of e-Tender</td>
<td>19/03/2020, 02:00 PM</td>
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<tr>
<td>9</td>
<td>Date of submission of e-Tender</td>
<td>19/03/2020, 02:00 PM To 30/03/2020,12.00 NOON</td>
</tr>
<tr>
<td>10</td>
<td>Last date and time for online submission of e-tender</td>
<td><strong>30/03/2020, 12.00 NOON</strong></td>
</tr>
<tr>
<td>11</td>
<td>Date and time of opening of e-Tender</td>
<td>31/03/2020, 3:00 PM</td>
</tr>
<tr>
<td>12</td>
<td>Place of opening</td>
<td>Police Headquarters, Thiruvananthapuram</td>
</tr>
<tr>
<td>13</td>
<td>Date, Time and Place of Technical Evaluation</td>
<td><strong>02/04/2020, 10.30 AM,</strong> Police Headquarters, Thiruvananthapuram</td>
</tr>
<tr>
<td>14</td>
<td>Bid Validity (Total Number of Days up to which the rates are to be firm)</td>
<td>180 days</td>
</tr>
<tr>
<td>15</td>
<td>Address of Tender Inviting Authority</td>
<td>State Police Chief, Kerala, Vazhuthacaud, Thiruvananthapuram - 695010 Ph: 0471-2722566 Mobile No. 9497996998 Fax: 0471-2722566 e-mail: aig2phq.pol@<a href="mailto:kerala@gov.in">kerala@gov.in</a> Website: <a href="http://www.keralapolice.gov.in">www.keralapolice.gov.in</a></td>
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8. **Mode of submission of bids:** - **Online.** All Bid documents shall be submitted only in online procedure through the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) in their designated online covers. Details of covers are given separately. No other mode of submission shall be accepted and such tenders will be rejected outright.

9. **Cover details:** - No. of covers - 2. i) Technical Bid ii) Financial Bid. The AMC/ATS after warranty period also to be quoted in the Financial Bid. In the case of Foreign Equipments, the rate must be quoted in Indian Rupees. The documents to be uploaded under each online covers are specified in the website.

10. **Downloading of e-Tender documents:** - The tender document can be downloaded from the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) from the date and time of publication of e-tender onwards to last date and time for online submission of e-tender. Downloading of tender documents will not be possible after the date specified above.
11. Submission of e-Tender documents: - The digitally signed tender document and other specified documents shall be submitted online through the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) well in advance before the last date and time mentioned above. No submission shall be allowed after the last date mentioned above.

12. Payment of Tender Fees: - A non-refundable tender fee shall be paid in online mode through the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) at the time of bid submission. No other mode of payment shall be accepted. **The Tenders of bidders who do not remit fees through online will be rejected outright.**

13. Payment of Earnest Money Deposit (EMD): - The EMD shall be paid in online mode through the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) at the time of bid submission. No other mode of remittance shall be accepted.

14. Exemption from payment of EMD: - Bidders who are registered with Store Purchase Department, Kerala or National Small Scale Industries Corporation Ltd., New Delhi (for the items tendered) are exempted from submission of EMD. Those bidders claiming exemption shall submit valid registration certificate from the SPD, Kerala or NSSIC, New Delhi.

**Tenders of bidders who do not remit EMD online or do not upload documental proof (digitally signed) for exemption of EMD will be rejected outright.**

15. Withdrawal and re-submission of e-Tender: - The Bidders are at liberty to withdraw the submitted tender/documents and to submit fresh tender/documents till the last date and time of submission of the e-Tender after which withdrawal/re-submission will not be allowed.

16. Opening of e-Tenders: - The bids shall be opened online through the e-GP website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) at the Police Headquarters, Vazhuthacaud, Thiruvananthapuram on the date and time mentioned above in the presence of the Bidders/authorized representatives who wish to attend at the above address. If the tender opening date happens to be a holiday or non-working day due to any valid reason, the tender opening process will be done on the next working day at the same time and place specified. Any change in the opening date/time/venue due to other reasons shall be informed by way of Corrigendum published in the e-GP website. The Technical Bids will be evaluated by a Technical Evaluation Committee and those that do not conform to the specifications or to the satisfaction of the Committee will be rejected. The financial bids of the Technically qualified Tenderers only will be considered for opening. The date of opening of financial Bids will be intimated to the concerned technically qualified tenderers, over phone/Fax/e-mail. This will be within 7 to 10 days of evaluation of technical bid.
17. Technical Evaluation: - All tenderers who quote for the supply of above food articles are required to be ready for live demonstration and certificate verification to be held in the Conference Hall of the Police Headquarters, TVPM on 02.04.2020 at 10.30 AM (or any other venue which will be intimated in due course). Any clarification/doubts regarding the specification or related matters pertaining to the items tendered may be freely got cleared through Assistant Director, Veterinary, Mounted Police Unit, TVPM City - Phone No. 9946758994. The Technical Evaluation Committee will be consisting of the following officials.

(1) Inspector General of Police & Commissioner of Police, Thiruvananthapuram City
(2) Deputy Inspector General of Police, Armed Police Battalions
(3) Assistant Director (Veterinary), Mounted Police Unit, Thiruvananthapuram

18. All Bidders who participates in e-tender should produce hard copies of all relevant documents related to e tender at the time of technical evaluation, without fail.

19. Note to Bidders:

i) Bidders have to procure legally valid Digital Certificate (Class III) as per Information Technology Act, 2000 for digitally signing their electronic bids. Bidders can procure the same from any of the license certifying authority of India. For more details, please visit the e-GP website www.etenders.kerala.gov.in.

ii) Bidders are advised to note the Tender_Id and Tender No. & Date for future reference.

iii) All uploaded documents should contain the signature and the office seal of the bidder/ authorized persons and should be digitally signed while uploading. Documents uploaded without digitally signing shall entitle rejection of the tender.

iv) In the case of Foreign Equipments, the rate should be quoted in Indian Rupees. Preference will be given to those who are ready to supply the item without opening Letter of Credit. Ordinarily, no advance payment will be made for procuring the above item. In case advance payment has to be made, a clear case has to be made out by the Tenderee. However this will be only on extraordinary circumstances.

v) For obtaining Digital Signature Certificate and help on e-tendering process,
vi) The State Police chief is empowered to reject any tender without assigning any reason.

vii) For any clarifications regarding the terms and conditions in this tender notice or the tender document, please contact Additional Asst. Inspector General of Police, , OR Senior Superintendent H Branch, Police Headquarters, Vazhuthacaud, Thiruvananthapuram – 10 on all Government working days from 10:30 am to 5:00 pm. Ph:0471-2721547  Fax: 0471-2726945

viii) **Bidders who are using Internet Banking are requested to make online payment 72 hours in advance.**

**NOTE: - BIDDERS ARE ADVISED TO GO THROUGH THE CONDITIONS IN THE NOTICE INVITING TENDER AND THE TENDER DOCUMENT CAREFULLY AND COMPLY THEM TO AVOID OUTRIGHT REJECTION OF THEIR TENDER.**

For any litigation relating to this order, the jurisdiction will be Thiruvananthapuram City.

Sd/-
Additional Assistant Inspector General of Police
For DIRECTOR GENERAL OF POLICE &
STATE POLICE CHIEF, KERALA
**Requirement details of Dog food**

Kerala Police K9 Squad has 150 dogs of different age groups and breeds. There are 5 small breeds and 145 medium sized breeds. They can be divided into three categories.

1. Puppy
2. Junior
3. Adult

Since puppies after being procured are directly brought to KEPA for training, their feeding is being done by KEPA. The junior and adults dogs are being looked after by respective K9 squads of districts. The police dogs once retired are being taken care at Vishranthi. Broiler chicken has been the main ingredient in the low grade food items used in the dog squad. It has been creating health problems especially skin-related ailments and obesity. Considering the above factors, the committee recommends procurement of food items containing lamb as the main protein source for junior and adult dogs and food items containing fish as the main protein source for dogs suffering from skin related ailments and arthritis.

The specifications of recommended food items for each category have been enlisted below.

1. **Junior**
   Dog food containing Lamb meat as the main protein source and with crude protein content not less than 25% and crude fat content not less than 15%.
2. **Adult**
Dog food containing Lamb meat as the main protein source and with crude protein content not less than 25% and with crude fat content not less than 14%.

3. **For those suffering from skin ailments**
Fish based hypo allergenic dog food containing crude protein not Jess than 24%.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Food Varieties</th>
<th>Monthly Requirement in Kg (Minimum)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Junior Dog Food containing Lamb meat</td>
<td>225</td>
</tr>
<tr>
<td>2</td>
<td>Adult Dog food containing Lamb meat</td>
<td>1500</td>
</tr>
<tr>
<td>3</td>
<td>Hypo Allergenic Dog Food containing fish</td>
<td>400</td>
</tr>
</tbody>
</table>

The bidder should have the capacity to supply the above items on time to all the districts of Kerala throughout the year.