

POLICE



DEPARTMENT

No. H5-19092/2019/PHQ

Police Headquarters,
Thiruvananthapuram
phq.pol@kerala.gov.in
04712721547
Dated. 11-02-2019

Quotation Notice No.12/2019

Sealed quotations are invited for the purchase of stationery items (list enclosed,except smart phone) for the use of Election Cell, PHQ. The quotation should contain price of the items including tax. The quotation should be submitted in envelop bearing the name of the item and addressed to State Police Chief, Police Headquarters Thiruvananthapuram. Intending suppliers may submit their quotation in their own letter head along with TIN/CST/GSTIN Number. Last date of receipt of quotation is on 16-2-19 at 11 AM. Late quotation will not be acceptable. Payment will be made only after the verification of the supplied items. Advance payment will not be allowed.

Thomson Jose IPS
Assistant Inspector General
For State Police Chief



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To

: 1. ADGP SCRB. It is requested to publish the quotation notice in the police website. 2. Duty Officer, PHQ for necessary action and to circulate the notice among known and reliable vendors. The quotations should be submitted to H5 seat. It is also directed to paste the notice in the notice board of PHQ



Election Cell- List of stationary items

SL NO	Item	Total Numbers
1	Folders (Covered)	20 nos
2	Unfold ordinary	200 nos
3	Clip File Board Big & Small	20 each
4	TRIO 21A (A4) Cobra Spring clip	30 nos
5	L Folder	30 nos
6	Pen Stand	5 nos
7	Photocopy Paper	A4-50 Ream (50gsm)/ A3-10 Ream
8	Toner- Printer and Photocopiers	10 nos
9	Stapler (different size)	5 each
10	Stapler pin (different size)	15 nos
11	Punching machine	5 nos
12	Marker pen (different colour)	5 nos
13	Highlighter (different colour)	5 nos
14	Scissors (Medium)	3 nos
15	Steel scale (1')	5 nos
16	Glue stick	10 nos
17	Gem clips	10 packets
18	Note book spiral	10 nos
19	Disply writing boards	3 nos
20	Pendrive (16 GB)	10 nos
21	Writing board	10 nos
22	File board (ordinary)	100 nos
23	Paper weight	20 nos
24	Pen (blue/black)	10 nos
25	Whitener	5 nos
26	Ink (blue/black)	5 bottle each
27	Correcting fluid (Red)	10 nos
28 ✓	Water Jug	2 nos
29 ✓	Flask	2 nos
30	CD with pouch	100 nos
31	CD rewritable with pouch	25 nos
32	CD writing pen	3 nos
33	Stick pad (general)	5 dozen

34	Stick pad (Tri colour)	5 dozen
35	Stick pad (5 colour)	5 dozen
36	Cloth cover (small size)	50 nos
37	Cloth cover (large size)	50 nos
38	Brown cover (large size)	200 nos
39	Brown cover (A4 size)	200 nos
40	Brown cover (Envelop type)	300 nos
41	White cover (Envelop type)	100 nos
42	Gum (500 ml)	10 nos
43	Gum (large)	10 nos
44	Calculator (12digit)	5 nos
45	Tag	10 bundle
46	Twain	10 bundle
47	Jute	10 bundle
48	Smart mobile phone	2 nos