Office Memorandum No. 01/2019

Sub: Post retirement compliments - reg.

It has been brought to our notice that the retired police officers, especially the senior officers of the ranks from SP to DGP level, who have contributed immensely to the Department, have not been properly attended to and necessary courtesies have not been extended to them by serving police officials.

02. The retired officers contact serving police officers for some assistance/ co-operation etc only in extreme circumstances. Needless to mention that such help/ assistance and co-operation should be extended to the officers who have demitted their offices after working with zeal, enthusiasm and commitment for the Department.

03. I had issued elaborate instructions in the year, 2017 about how to respect/ compliment and assist the retired police officers. It is very unfortunate that I have to take up the same matter again with all of you. There should be an institutional mechanism for the purpose - it is not to be person centric and person oriented. The Police Department should help the retired police officers and you being the head of your Unit, it is your personal responsibility to ensure that such compliments, assistance and help are given to them.

The following instructions are issued in this regard;

1. The SHOs must collate details about the retired senior officers, who are staying in their jurisdictions and they must personally visit the retired officers. They should complete this before 31st of May, 2019.

2. During such visits the retired officers must be given due compliments/ salutation and the visiting SHO must enquire about their wellbeing/
problems/ police issues if any, which should be immediately looked into.

3. The retired officers shall be invited by the Unit Heads concerned, if any police function is arranged in their respective jurisdictions. Sending an invitation letter is not enough. The unit head or at least the SHO must personally contact them over telephone, inform the details of the programme being arranged and invite them to the function. The invitation card and program must be hand delivered to them.

4. It may be noted that, the details of police officers of and above the rank of SP are clearly mentioned in the Connectivity Pages [Telephone Directory] of PHQ. You can make use of the Directory for getting the address/ Contact No. etc. of the retired officials of and above the rank of SPs.

5. AIG, PHQ [Mob. No. 9497996999, email: aig1phq.pol@kerala.gov.in] is the State Nodal Officer for such co-operation/ assistance and welfare of the retired officers on behalf of the State Police Chief. By 31\textsuperscript{st} of May, AIG will call all the senior officers of and above the rank of SP living inside & outside Kerala personally and inform them that he is the Nodal Officer and for any assistance he can be contacted directly. It will be his duty that every 3 months he spends some time to contact the retired officers to keep the communication process live.

6. Concerning police functions at the State Level, ADGP (HQ) [Mob: 9497999990] is the Nodal Officer to invite the senior officers living near to the venue of the function and look after them during such functions.

7. The Unit Heads should ensure that the retired police officers in their jurisdictions are contacted once in 3 months and they will keep a record of that for the perusal of the senior officers.

8. Visiting the houses of retired Police Officers by the SP/ DIG/ IGP is always a rewarding experience.
9. It must also be ensured that all these visits by the serving offers should not cause any inconvenience to the retired officers.

10. All retired police officials must be complimented, assisted, helped by serving officials.

State Police Chief

Distribution:

All Officers in List ‘D’/ All Retired Officers of and above the rank of SPs
All Officers in PHQ/ OM File/ System Analyst, SCRB to publish the OM in our website

AIG will take steps to handover the OM in person to each and every retired police officer of and above the rank of SP through concerned Unit Heads. AIG will personally ensure this and inform the SPC on or before 30th of April, 2019.

Duty Officer, PHQ will personally handover the OM to the retired DGPs residing in Thiruvananthapuram.

NB: All the retired officers are free to contact my office at any point of time. It will be a great honour and privilege for me to do anything positive for you. My Office No. 0471-2721601, email-dgp.pol@kerala.gov.in. The Contact persons are: Shri. S. Santhosh Kumar, Staff Officer to DGP Mob: 9497981336; Shri. A. V. Arul Jayan, CA to DGP Mob: 9497996916; Smt. Sanooja A S CA to DGP Mob: 9497900190]